

Supported Employment Amendments to 14 NYCRR Subparts 635-10 & 635-99
ADOPTED REGULATIONS Effective Date: January 2, 2024

SEMP consists of the following allowable services provided to and/or on behalf of an individual, including remote services, if they are not the only service delivery method:

- (i) vocational assessment, person-centered employment planning and job-related experiential learning;
- (ii) assessment and instruction in the use of remote and assistive technology to increase independence in the workplace;
- (iii) job development, analysis, customization, and carving, including negotiating and creating potential jobs with prospective employers on behalf of an individual or group of individuals;
- (iv) training, orientation, and systematic instruction prior to employment;
- (v) job coaching, training, and planning within the work environment;
- (vi) development and review of a business plan (for individuals who are pursuing self-employment or are self-employed);
- (vii) travel time to allowable SEMB activities when delivering services on behalf of an individual and to and from allowable activities when the individual is present;
- (viii) travel training;
- (ix) development of soft skills and job retention strategies (e.g., social interaction, maintaining relationships with co-workers and supervisory personnel);
- (x) benefits support, advisement, and asset development;
- (xi) other workplace support services including services that enable the individual to be successfully integrated into the job setting (e.g., development of natural supports in the work environment);
- (xii) communication with an existing employer to review the individual's progress in meeting workforce expectations and to discuss and address any challenges the individual may have in the work environment and career advancement services;
- (xiii) communication with the individual, family or other members of the individual's circle of support to discuss and address employment-related issues, such as management of benefits or challenges the individual may have in the work environment;
- (xiv) meetings, reports, and communication with OPWDD staff regarding progress and outcomes for individuals receiving SEMB services;
- (xv) documentation of the delivery and support of all allowable SEMB services;
- (xvi) planning the delivery of all allowable SEMB services [other activities previously approved by OPWDD.];
- (xvii) managing the delivery of all allowable SEMB services;
- (xviii) preparation and review of documents, reports, and other required information in support of SEMB allowable services as required by OPWDD;
- (xix) staff time to attend OPWDD Innovations Training; and
- (xx) other activities with prior approval from OPWDD.