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|  | **Series 1 — Take These First** | Hrs. | Date |  |  | **Assessment and Planning** | Hrs. | Date |
|  | Vocational Services: Then and Now | 3 |  |  |  | Career Assessment: Informed Choice | 3 |  |
|  | Roles and Responsibility of a Employment Support Professional | 3 |  |  |  | Career Assessment: Skills to Complete Discovery Activities | 3 |  |
|  | Career Assessment: Foundations of Discovery | 3 |  |  |  | Vocational Assessment | 3 |  |
|  | Foundations for Vocational Success | 3 |  |  |  | A Case Study in Discovery | 3 |  |
|  |  |  |  |  |  | The Vocational Development Plan | 3 |  |
|  |  |  |  |  |  |  |  |  |
|  | **Worksite Supports** | Hrs. | Date |  |  |  |  |  |
|  | Coaching for Retention and Advancement | 3 |  |  |  | **Business Relationships** | Hrs. | Date |
|  | Coaching and Workplace Challenges | 3 |  |  |  | Basics of Business Engagement | 6 |  |
|  | Strategies and Techniques for Vocational Success | 3 |  |  |  | Job Development | 6 |  |
|  |  |  |  |  |  | Demonstrating the Benefits of SEMP to Businesses | 3 |  |
|  |  |  |  |  |  |  |  |  |
|  | **Skills for Managers** | Hrs. | Date |  |  | **Program / Services** | Hrs. | Date |
|  | Management Skills for SEMP Leaders | 6 |  |  |  | Community Based Prevocational Services | 6 |  |
|  | Hiring and Onboarding Skills for SEMP Leaders | 3 |  |  |  | ETP 101 | 6 |  |
|  | Supervision Skills for SEMP Leaders | 3 |  |  |  |  |  |  |
|  |  |  |  |  |  | **Additional Courses** | Hrs. | Date |
|  |  |  |  |  |  | Public Benefits & Financial Literacy: What do you need to know? | 3 |  |
|  |  |  |  |  | [In partnership with NYESS] |